

# Activation Worksheet

Installers are required to take a free online course at <https://www.chargepoint.com/partners/installers/> **before** installing the stations. If you do not complete this training, you will be unable to use the charging stations. Before leaving the installation site, complete this worksheet and send completed document to [evrgreen@leviton.com](mailto:evrgreen@leviton.com).

Installer Company Name	
Installer Contact Name	
Phone Number	
Physical Station Address	
Station Owner Company Name (Organization Name)	
Station Administrators Name (First and Last)	
Station Administrator E-Mail Address	
Existing ChargePoint Customer ORG ID (if applicable)	
Purchased From (Ex: Distributor name)	
Station Part Number	

Attach labels from units here, or write in the numbers. One sticker per unit is required.

## Gateway MAC ID & Password



Number of ports: \_\_\_\_\_

## Gateway MAC ID & Password



Number of ports: \_\_\_\_\_

## Gateway MAC ID & Password



Number of ports: \_\_\_\_\_

## Gateway MAC ID & Password



Number of ports: \_\_\_\_\_

# Activation Worksheet

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## Gateway MAC ID & Password

Number of ports:

\_\_\_\_\_



## Gateway MAC ID & Password

Number of ports:

\_\_\_\_\_



## Gateway MAC ID & Password

Number of ports:

\_\_\_\_\_



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Number of ports:

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## Gateway MAC ID & Password

Number of ports:

\_\_\_\_\_



To provision additional stations, please visit [www.leviton.com/EVactivation](http://www.leviton.com/EVactivation)